



2012

ARCTIC WINTER GAMES

OPERATION MANUAL

SNOWBOARDING





*P.O. Box 11089
Yellowknife, NT
X1A 3X7
(867) 669-8396
info@nwtboardsport.ca
www.nwtboardsport.ca*

Athlete & Coach Eligibility

There are **two separate registration processes** required in order to participate at AWG including:

1. NWT Boardsport Membership – This is managed by NWT Boardsport
2. AWG Process - Registration at each advanced step to be selected for Team NWT is managed by Sport North and the regional Sport and Recreation Councils.

1. NWT Boardsport Membership

Athletes and coaching staff (coaches, chaperones and managers) must be members in good standing with the NWT Boardsport Association (NWTBSA) at the time of application, and until the completion of the Games. A member in good standing with the NWT Boardsport Association requires individuals to be registered and paid for the season in which AWG falls into, not have any disciplinary sanctions against them or other justified reason why membership may be denied or withdrawn.

Please refer to Appendix A for a NWT Boardsport Association registration form. The annual NWTBSA basic membership fee is \$20. **All players, coaches and managers must register with the NWTBSA.** Athletes under the age of 18 are required to have a parental consent form on file. All documentation must be submitted to Lyric Sandhals at Sport North:

NWT Boardsport Association
Attn: Lyric Sandhals
P.O. Box 11089
Yellowknife, NT
X1A 3X7

Lyric Sandhals
(867)669-8396 (Direct)
1-800-661-0797 (Toll Free)
(867)669-8327 (Fax)
lsandhals@sportnorth.com

2. AWG Process

Residency Requirements:

In order to be eligible to participate in any stage of the AWG process, athletes and coaching staff must hold all residency requirements, as indicated below. It should be noted that for the most part, these are requirements set out by the Sport North Federation and/or the Arctic Winter Games International Committee.



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1. Each athlete and coach must be a resident of the Northwest Territories **as of August 4, 2011.**
2. Proof of residency includes one of the following:
 - a. Holding an NWT Health Care Card;
 - b. Holding an NWT Driver's license or ID card;
 - c. Letter from school, employer, Social Services, church or other equivalent acceptable documentation.

**NOTE: NWT Resident Studying Outside the Territories*

An athlete attending school outside of the Northwest Territories is deemed to be a continuous resident if his/her residence prior to the start of the school year was in the Northwest Territories.

Registration:

NWT Boardsport **does not hold Regional Trials.** Instead all athletes come together for a Territorial wide selection camp and try-outs competition as part of the Sport North Territorial Try-outs. However, **all athletes must be registered as part of the Regional Try-out process and deadlines.** This is a requirement set out by Sport North.

Regional Coordinators will be assigned in each region. The five regions are: Beaufort/Delta, Sahtu, Yellowknife, South Slave, and Mackenzie.

To register for AWGs, athletes must:

1. be a member of NWT Boardsport;
2. register with the Regional Coordinator in the region that they reside or deem to have their permanent residence;
3. pay the registration fee for regional and territorial try-outs as determined by the Regional Sport and Recreation Council in their region. These fees will be posted on the Sport North website;
4. submit AWG registration forms and fees to the Regional Coordinator no later than **December 21, 2011.**



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5. confirm intention with Sport North through the Regional Coordinator before Sport North deadline (still be determined) to participate in Territorial Try-out Camp.
6. pay \$100 fee to participate in Territorial Try-outs. Athletes are encouraged to pay the \$100 at the same time, they are registering for the Regional Try-out (\$50) deadline. This way they will not have to worry about missing the deadline for when this payment is due.

The requirement to register and pay the fee as part of the Regional Try-outs deadline and again for Territorial Try-outs may seem confusing since NWTBSA does not have regional trials. However the requirement to register at both stages is set by Sport North. It is important to know well in advance how many athletes will be competing at Territorial Try-outs in each category

Athletes attending school in a different region in the NWT may choose which region they will represent at the Regional Trials (either their permanent residency or the school region).

Athletes returning from outside the NWT & athletes travelling to/from their home region will be responsible for his/her expenses incurred with respect to travel, meals or accommodation, from any point outside the community hosting the Trials.

Individuals who live in a participating unit as exchange students or who are on a temporary work visa or who are otherwise temporarily living in the jurisdiction are not considered as residents and are therefore ineligible to participate in the Arctic Winter Games process.

General Rules:

1. Extenuating circumstances will be considered and dealt with on a case by case scenario in consultation between NWT Boardsport and Sport North
2. An athlete shall not have competed in or been selected for an international competition as a representative of his/her NSO and Canada in that sport within one year of the opening day of the Games. If he/she competes in a national event, he/she is still eligible to compete in the Games.



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3. If an AWG participant violates any of the policies or guidelines set forth by the NWTBSA, they are considered to be no longer a member in good standing and can be subject to removal from the AWG process and further disciplinary measures as determined by the NWTBSA.

Territorial Try-outs:

The date and place for Territorial try-outs have not been finalized. It is anticipated the selection camp and competitions will be held in Yellowknife January 27-29, 2012. Information regarding this will be posted on both the NWT Boardsport website, www.nwtboardsport.ca and the Sport North website, www.sportnorth.com.

The fee as set by Sport North is \$100.

Coach Registration and Application:

Individuals wishing to participate as a Coach or Manager for one of the teams travelling to the AWGs must submit an application to the NWT Boardsport no later than November 1st in the year preceding the Games. Applications received after the deadline will be considered on an individual basis.

Coaches must be registered with the NWT Boardsport Association in order for their application to be considered. If selected, successful coaches must register with Sport North by the selected date in the year prior to the Games as advertised on the NWTBSA website. Information on how to register can be found on our website at www.nwtboardsport.ca.

The NWTBSA will, pending the receipt of appropriate applicants, announce within two months of the application deadline, the successful Coaching Staff. The NWTBSA reserves the right to solicit interest from outside the pool of received applications if appropriate applicants have not been identified by the November 1st deadline.

Coach Selection Criteria:

Selecting an appropriate Coach is the first step to ensure that Team NWT gets the most out of their experience. **Coaches will be selected based on, but not limited to the following criteria:**

- Past coaching & playing experience;



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- Current Coaching Certification;
- Desire/intent on continuing within the coaching certification program;
- Valid CPIC (contact your local RCMP for details) with vulnerable sector check;
- 1 Letter of Recommendation;
- Commitment to implement the Arctic Winter Games program and abide by policies and procedures as set forth by the NWT Boardsport Association;

Canada Snowboard certification as a Basic Coach Level 1 is a minimum requirement in order to qualify. However this certification can be achieved following the selection of the Coach.

References may be requested at the discretion of the NWTBSA Executive.

Manager Selection Criteria:

Selecting a capable and committed Manager to keep the team organized is the next biggest challenge to ensuring a solid and successful team of parents and players. Managers will be selected based on, but not limited to the following criteria:

- A general knowledge of Arctic Winter Games, NWT Boardsport Association and Canada Snowboard policies and procedures;
- Excellent organizational and time-management skills;
- Financial and/or business experience;
- Ability, willingness and availability to act as a responsible chaperone;
- Ability to implement the Arctic Winter Games program as agreed upon by the Coaching Staff and ultimately set forth by the NWT Boardsport Association; and
- Valid CPIC (contact your local RCMP for details) with vulnerable sector check.

References may be requested at the discretion of the NWTBSA Executive.

Athlete Selection Criteria:

1. Technical skills
2. Tactical skills
3. Physical fitness
4. Subjective criteria



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Fitness is ultimately each player's responsibility, regardless of circumstance or time of year.

Selection Process:

A weekend camp and competition will be held.

A Selection Committee will be appointed by NWTBSA Executive. Neutrality and being unbiased will be paramount. NWTBSA may bring in expertise from another snowboard association to ensure a fair process with appropriate knowledge of the skill set required by the sport. The appointed AWG Coach will be part of the Selection Committee.

Guidelines as set out in the Snowboard Canada Long Term Athlete Development manual; Snowboard Canada Officials and Judges manuals; and Snowboard Canada Events manual will be applied including evaluation rating sheets.

The Selection Committee is required to retain copies of the athlete evaluation forms for ten (10) days following the tryouts. An athlete may request to see their evaluation form within the ten (10) day timeline. For a more detailed description of athlete selection criteria, please refer to Appendix B. As much as possible, the Selection Committee will discuss the results with each individual athlete during and at the end of the try-outs.

The athletes qualifying to attend AWG will be announced at the end of the selection camp.

The snowboard team will be made up of a maximum of eight team members consisting of the following breakdown:

- 2 Male Junior Athletes born in 1993 or later
- 2 Female Junior Athletes born in 1993 or later
- 2 Male Juvenile Athletes born in 1995 or later
- 2 Female Juvenile Athletes born in 1995 or later

One alternate will also be selected in each category. Alternates will be allowed to participate at AWG in the event of one of members of the team not being able to attend AWG for whatever reason.



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If the alternates have not kept up their physical fitness or are unavailable or uninterested, the assigned coach may approach other athletes who were in attendance at the Territorial Tryouts.

Final Registration and Payment:

All selected athletes **must** register and **pay** \$300 to Sport North by February 10. After February 10 the fee will be \$400.

Snowboard Team Requirements:

All team members must show proper respect for Coaching staff and other team members at all times.

Team members are expected to follow the training plan set out by the Coach.

Any team member not willing to cooperate and follow the NWTNSA Code of Ethics and Proper Conduct, or follow the training plan set out by the Coach may be asked to leave the program at any time.

Who to Contact?

Contact information for the individuals affiliated with the NWT Boardsport Association can be found on the NWTBSA website at www.nwtboardsport.ca. For questions regarding the AWG process please contact NWTBSA's Executive Director, Lyric Sandhals.

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APPENDIX A

NWT Boardsport Association Membership Application

Last Name: _____ First Name: _____
Address: _____

Home Community: _____ Region: _____
Home Phone Number: _____
Cell: _____
Date of Birth (month/day/year): _____
Sex: Male Female
Email: _____

Health Card# _____

Any necessary medical information: _____

Parents Contact Information:

Mother:	Father
Name	Name
Address	Address

Phone # (home)	Phone # (home)
(work)	(work)
(cell)	(cell)

Please submit payment to the NWT Boardsport Association. Applications will not be processed until payment is received. The NWT Boardsport Association accepts cash, or cheque as payment.

Your NWT Boardsport Association membership is required to participate in NWT Boardsport Association sanctioned competitions or programs and provides liability insurance for sanctioned activities. NWT Boardsport Association Membership also makes you a member of the Canadian Snowboard Federation (CSF). By signing this form, you are required to follow all rules, policies and the Code of Conduct set out by NWT Boardsport and the CSF

Waiver:

For valuable consideration and in consideration of NWT Boardsport Association enabling the undersigned member to be a member in good standing, the under mentioned member or her/his duly authorized legal guardian hereby waives and agrees irrevocably not to make or bring any claim, cause of action, or legal proceeding of whatsoever description, which the undersigned member and her/his duly authorized legal guardian may have at any time against NWT Boardsport Association, its officers, employees, assignees, agents, representatives, and sponsors and any facility



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owner/employee in which the member may be attending or participating and each of such parties with respect to default, injury, or other mishap suffered or incurred by the undersigned member while attending or participating in any event in which NWT Boardsport Association is involved.

I recognize that boardsports can entail serious risks. I relinquish all rights to an appeal for bodily and material damages, regardless of the cause, against the NWT Boardsport Association, its officers, employees, assignees, agents, representatives, and sponsors and any facilities owner/employee in which the member may be attending or participating even if such damages results from negligence of the NWT Boardsport Association, its officers, employees, assignees, agents, representatives, and sponsors.

Without restricting the generality of the preceding, I also relinquish the right to appeal against the NWT Boardsport Association, its officers, employees, assignees, agents, representatives, and sponsors and any facility owner/employee in which the member may be attending or participating resulting from a decision on their part, regardless of the nature of this decision.

NWT Boardsport Association Member Code of Conduct

NWT Boardsport Association members of all ages are role models and as such are expected to exhibit exemplary behavior and good sportsmanship at training, competitions, and when traveling. Every member of the NWT Boardsport Association must adhere to the following Code of Conduct while at or participating in NWT Boardsport Association sanctioned, sponsored events, or training sessions:

- 1) Refrain from becoming, giving the appearance, or being intoxicated.
- 2) Refrain from threatening, abusive, coarse, and/or rude language and behavior.
- 3) Speak to others in a constructive manner
- 4) Make any appeals through the proper channels only.
- 5) Recognize the need for safety and refrain from any reckless activity.
- 6) Respect other persons, public and private property, and the rules, regulations, or norms of conduct of public occasions.
- 7) Refrain from possessing or using illegal substances.

For purposes of the Code of Conduct, members include athletes, coaches, trainers, chaperones and Directors of the governing Board. Sanctioned events include NWT Boardsport hosted events, Territorial sponsored events (e.g. Territorial Games, Regional Trials, Territorial Trials, Arctic Winter Games, Canada Games), events hosted by other CSF affiliated members; CSF sanctioned events or other events that an athlete is representing NWT Boardsport at. Every member shall recognize that he/she is viewed as being a representative of NWT and the NWT Boardsport Association, even when not acting in any official capacity, and shall govern themselves accordingly at all times. Every athlete acknowledges that any breach in the NWT Boardsport Association Member Code of Conduct may result in disciplinary action, up to and including expulsion from the NWT Boardsport Association. Personal information is collected under the authority of the NWT Freedom of Information and Protection of Privacy Act. All personal information collected by the NWT Boardsport Association will be used by the NWT only. This includes providing any necessary information to the NWT Sport North, Federation and the Canadian Snowboard Federation from time to time as members of both organizations.

I, _____ have read, understand, and agree to comply with the NWT Boardsport Association Member Code of Conduct.

Signature (athlete): _____ Date: _____

Parent/Guardian: _____ Printed Name: _____

Parent/Guardian signature and Printed name required if athlete is under 18.



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**APPENDIX B
 Athlete Skill Evaluation Form**

Player:	Player Rating				
	1 - Poor	2	3 - Average	4	5 - Excellent
Technical Skills					
Steering					
Edging					
Carving					
Consistency					
Tactical Skills/Knowledge					
Race					
Freestyle					
Physical Fitness					
Speed					
Strength					
Stamina					
Suppleness (Flexibility)					
Subjective Criteria					
Drive					
Determination					
Aggressiveness					
Self-Confidence					
Comments:					