



## Sport North Coach of the Year Award – Nomination Form

This award is presented annually to recognize coaching excellence in the Northwest Territories. It recognizes a dedicated and hardworking coach who uses his/her knowledge to develop athletes and increase the profile of his/her sport.

### Eligibility

- Be a resident of the Northwest Territories;
- Has coached in the NWT for a minimum of 3 years;
- Be a member, in good standing, of a Territorial Sport Organization (i.e. NWT Volleyball);
- Currently coach NWT athletes in a club, school, or community;
- Has a minimum of Level I coaching certification (fully certified) or equivalent;
- Both paid and unpaid coaches are eligible;
- Has not received this award in the past 5 years.

### Process:

- Nomination is a two part process;
  - Part A: nominee's name and award category – deadline: April 7<sup>th</sup>
  - Part B: nominee's accomplishments – deadline: April 14<sup>th</sup>;
- Nominations will be accepted from Territorial Sport Organizations and the general public. Nominations submitted from the public must be endorsed by the TSO;
- Only one nomination will be accepted per sport, but the same coach may be nominated for his/her work in more than one sport. If more than one nomination is received for one sport, the TSO will be asked to choose which nominee will stand for consideration;
- The selection committee will consider long term commitment and dedication to sport;
- The selection committee makes its decision based solely on the information that is provided. Please ensure that the nomination is accurate and as complete as possible.

### Submit completed forms to:

Awards Committee  
Sport North Federation  
Box 11089, Yellowknife, NT X1A 3X7  
Fax: (867) 669-8327  
Email: [lletzing@sportnorth.com](mailto:lletzing@sportnorth.com)

### Submission Deadline

Part A must be received by **April 7<sup>th</sup>** and Part B by **April 14<sup>th</sup>**.



## Sport North Coach of the Year Award – Nomination Form PART A

### Nominee Details:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Community: \_\_\_\_\_ Territory: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone (HOME): \_\_\_\_\_ Phone (ALTERNATE): \_\_\_\_\_

Email (Frequently checked): \_\_\_\_\_

Date of Birth (mm/dd/year): \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_

NCCP Certification #: \_\_\_\_\_ # of Years coaching in NWT: \_\_\_\_\_ Sport: \_\_\_\_\_

Member of a Territorial Sport Organization in the past 5 years?

Yes  No

If Yes, which Territorial Sport Organization? \_\_\_\_\_

### Nominator Details:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Community: \_\_\_\_\_ Territory: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone (HOME): \_\_\_\_\_ Phone (ALTERNATE): \_\_\_\_\_

Email (Frequently checked): \_\_\_\_\_

Sport/Organization: \_\_\_\_\_ Signature: \_\_\_\_\_

#### Submit completed forms to:

Awards Committee  
Sport North Federation  
Box 11089, Yellowknife, NT X1A 3X7

Fax: (867) 669-8327  
Email:  
lletzing@sportnorth.com

**Submission Deadline** Part A must be received by **April 7<sup>th</sup>**.

#### SPORT NORTH FEDERATION



**Sport North Coach of the Year Award – Nomination Form PART B**

Nominee’s Name:

---

Nominee’s Accomplishments (200 words or less)

Provide a history of the nominee’s work as a coach (i.e. number of years coaching, sport he/she has coached, level of athletes coached, coached school or community athletes)

---

---

---

---

---

---

---

---

---

---

Describe the successes that the nominee has achieved as a coach (i.e. building club membership, athlete achievements, runs weekly program and/or sport camps)

---

---

---

---

---

---

---

---

---

---

Provide information about how the nominee has improved access to sport in his/her community; how has he/she helped to develop the sport (i.e. mentoring others to be coaches, participation with NSO, is a learning facilitator/course instructor, draft policies, fundraising)

---

---

---

---

---

---

---

---

---

---

**SPORT NORTH FEDERATION**



Please provide any additional information about the nominee that might be helpful to the selection committee (i.e. other awards or recognition)

---

---

---

---

---

---

**Endorsement of Territorial Sport Organization** president or designate (indicates that the nominee is a member in good standing with their organization)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

**Nomination check list:**

- Letter of support from local sport club, recreation committee or recreation coordinator, and/or
- Letter of reference (educational or character)
- 5 different photographs (to be used at the Awards Banquet, if selected)
- Up to 3 additional pages of supporting documentation

**Submit to:**

Awards Committee  
Sport North Federation  
Box 11089  
Yellowknife, NT X1A 3X7  
Fax: (867) 669-8327  
Email: lletzing@sportnorth.com

**Submission Deadline**

Part B must be received by **April 14<sup>th</sup>**.