

Participation Agreement

SPORT NORTH FEDERATION PARTICIPANT AGREEMENT

PARTICIPANT CLOTHING AGREEMENT

My name is _____, my TSO is _____, and I acknowledge having read and understand that as a Participant for a Sport North Federation-sponsored Event, I hereby accept the clothing provided and agree to follow the dress code.

The clothing provided remains the property of Team NT during the Event, but if no sanctions are levied upon me by the conclusion of the Games, the clothing becomes my property.

SIGNATURE

DATE

PARTICIPANT CONDUCT AGREEMENT

" I acknowledge and agree that I have read and understood this Event Discipline Procedure as published at www.sportnorth.com and that I agree to abide by the rules and regulations set out therein as well as the rules and regulations set down by Team NT & the Host Society."

"I understand that I am subject to being photographed by Games organizers and I agree to release my name and any photos to the Sport North Federation for marketing purposes."

Date:

Name of Participant:

Signature of Participant:

Name of Parent/Guardian (if the Participant is a Minor):

Signature of Parent/Guardian (if the Participant is a Minor):

Informed Consent Agreement

Participant Registration Form 2024 Territorial Trials / Arctic Winter Games

INFORMED CONSENT AGREEMENT

Risk:

I, the undersigned understand and acknowledge that participation in the 2024 Territorial Trials/Arctic Winter Games might result in personal injury, property damage or loss, and possible death. I fully understand these risks and hereby agree to participate in the 2024 Arctic Winter Games process voluntarily and at my own risk. I further state that I am in proper physical condition to participate in these Games.

Liability:

In consideration of acceptance of my participation in the 2024 Territorial Trials/ Arctic Winter Games, I agree that the Sport North Federation and their volunteers, sponsors, employees or agents shall not be liable for any personal injury, property damage or loss arising from or in any way resulting from, my participation unless such injury, loss or damage is caused by negligence of the Sport North Federation or their volunteers, sponsors, employees, or agents while acting within the scope of their duties.

Photo Consent:

I hereby grant the Sport North Federation consent to use any photographs taken of me throughout the process of the Territorial Trials and at the Arctic Winter Games Mat-Su Borough, Alaska.

THE APPROPRIATE SIGNATURE SECTION MUST BE COMPLETED FOR EACH PARTICIPANT

Each participant (i.e., Athlete, Coach and Chaperone) must complete the following. Please check the appropriate box:

I confirm that I am: Under the age of 19 Of the full age of 19 years, have read, understood and agree to the contents of this Informed Consent Form in its entirety.

Signature of Participant (Athlete, Coach, Chaperone)



Witness



Print Name of Participant (Athlete, Coach, Chaperone)

Print Name of Witness

For each participant **Under the age of 19**, the following must be completed by his/her parent of guardian:

I, as the parent/guardian of the participant named herein, hereby declare that I have read, understood and agree to the contents of this Informed Consent Form in its entirety.

Signed this _____ Day of _____, 20____

Signature of Parent/Guardian



Print Name of Parent/Guardian

SPORT NORTH FEDERATION EVENT DISCIPLINE PROCEDURES

1. DEFINITIONS

1.1 The following terms have these meanings in this Procedure:

- a) “Event” – A Sport North Federation-sponsored event
- b) “Participant” - anyone participating in the Event or named to a team that will participate in the Event including, but not limited to athletes, coaches, officials, chaperones, cultural representatives, and mission staff
- c) “Athlete’s Village” - any area that has been designated by the Sport North Federation or a host community/society for Participants to stay at including, but not limited to schools, hotels, motels, dormitories, apartments, and billets.
- d) “Territorial Sport Organization” – an affiliated member of the Sport North Federation
- e) “Anti-Doping Campaign” – a campaign designed by the Canadian Centre for Ethics in Sport (CCES)
- f) “Fair Play Initiative” – an initiative that is based on respect for others and respect for the institution of sport
- g) “Minor” – an individual who has not yet reached the age of majority as defined by the applicable legislation in the jurisdiction in which the Event is being held
- h) “Minor Infraction” – an infraction that is less serious than a major infraction and that is subject to informal discipline by a Head Coach
- i) “Major Infraction” – an infraction of the most serious nature that is subject to discipline by the Discipline Committee
- j) “Head Coach” – the coach who is responsible for the athlete at the time of the alleged infraction
- k) “Discipline Committee” – a three-person committee appointed by the Sport North Federation that is responsible for the discipline of all major infractions at or before the Event. Provided they have been appointed, the Discipline Committee consists of the Assistant Chef-de-Mission (who shall serve as Chair), the mission staff member assigned to the sport, and one other mission staff member appointed by the Chair. If these individuals have not yet been appointed, the Sport North Federation will appoint the Discipline Committee members at its discretion.
- l) “Representative” – an individual permitted to advise and support an athlete who has been accused of a minor or major infraction

2. PURPOSE

2.1 The Sport North Federation is committed to providing a game environment in which all participants at a Sport North Federation-sponsored Event are treated with respect. This procedure outlines how participants shall be disciplined during or before an Event.

3. SCOPE AND APPLICATION

3.1 This Procedure will be applied to Sport North Federation-sponsored Events including:

- a) Canada Winter/Summer Games
- b) Western Canada Summer Games
- c) Arctic Winter Games (and Territorial Trials)

3.2 This Procedure applies to disciplinary matters following an athlete being named to a team that will participate at or before an Event, and during Events. It does not apply to disputes, selection processes, appeals, or conduct and discipline that occur prior to an athlete being named to a team that will participate at an Event.

4. STANDARD OF CONDUCT

4.1 It is expected that all Participants will fulfil their roles and responsibilities as outlined in this Procedure. Participants who fail to comply will be subject to disciplinary action.

4.2 Following a Participant being named to a team that will participate at an Event, each Participant (along with the Participant’s parent or guardian if the Participant is a minor) must sign the *Participant Agreement* (**Appendix A**).

4.3 Participants are expected to conduct themselves at all times in a sportsmanlike and responsible manner. This includes ensuring they are informed and understand the expectations of conduct as outlined in this Procedure as well as any expectations of conduct endorsed by their Territorial Sport Organization. This standard of conduct is expected of Participants at all times before and during Sport North Federation-sponsored Events.

Respect for Others

4.4 The Sport North Federation is committed to providing a safe, harassment-free environment where all team members are treated with respect, and which is conducive to maximal performance by each Participant. This commitment includes providing equal opportunities and prohibits discriminatory practices. All Participants will refrain from comments or behaviours which are disrespectful, offensive, abusive, racist, or sexist.

Ceremonies and Official Team NT Functions

4.5 Participants must attend the Games and Sport Opening and/or Closing Ceremonies as well as all official Team NT functions in their full Team NT walkout uniform.

Residence

4.6 All athletes, their coaches, managers, and chaperone(s) must reside in the area designated by the Sport North Federation, such as an Athletes' Village; in the rooms they are assigned.

Curfew

4.7 Participants who reside in the Athletes' Village must adhere to the curfew that has been established by the Sport North Federation or the host community/society. This includes a specified quiet time and a lights-out time. Coaches may set an earlier curfew.

Drugs, Doping Penalties and Fair Play

4.8 The Sport North Federation and all other Games' Councils and Committees strongly embrace the Fair Play Initiative, and unequivocally oppose cheating, which includes the use of substances and methods banned by National Sport Organizations and the Canadian Centre for Ethics in Sport.

4.9 The Sport North Federation recognizes and adapts the Canadian Policy on Penalties for Doping in Sport (endorsed by the Canadian Centre for Ethics in Sport and adopted by Fitness and Amateur Sport and the National Sport Organizations) and will honour suspensions of athletes or others determined to have committed doping or doping-related infractions. Therefore, any person under suspension by their National or Territorial Sport Organization shall be ineligible to participate in Sport North Federation-sponsored Events until the suspension has been lifted by the NSO or TSO.

Alcohol, Tobacco, and Cannabis

4.10 Athletes shall not consume alcohol, nor use any tobacco or tobacco-like products, including snuff, electronic cigarettes, water pipe and cannabis, at any time during the Event or during travel to or from an Event. Minors found possessing any alcohol, tobacco or tobacco-like products will have these items confiscated, and will be subject to further discipline, and criminally charges if warranted.

4.11 Adults shall not consume alcohol, nor use any tobacco or tobacco-like products, including snuff, electronic cigarettes, water pipe and cannabis, in the designated Athletes' Village, at all Events, functions, and competition sites, nor shall they be under the influence of alcohol or cannabis at any time they are performing their official duties during an Event or during travel to or from an Event.

4.12 Adults shall refrain from smoking, including the carrying of a lighted cigar, cigarette, electronic cigarette, pipe, hookah or any other lighted material in the designated Athletes' Village, at all Events, functions, and competition sites, and during travel to or from an Event.

4.13 Any Participant who distributes tobacco or tobacco products, alcohol, or cannabis will be subject to disciplinary action and, if warranted, criminal charges.

5. INFRACTIONS

5.1 Breaches of the Standard of Conduct in this Procedure are divided into two types: minor infractions and major infractions. Minor infractions by athletes are dealt with informally by the Head Coach. Minor infractions involving coaches, managers, chaperones and mission staff, as well as Major infractions involving any member of Team NT, are dealt with more formally by the Discipline Committee.

- 5.2 Examples of **minor infractions** include, but are not limited to:
- a) use of tobacco products, including snuff, by minors
 - b) use of tobacco products by adults in the designated Athletes' Village, at all Events, functions, and competition sites
 - c) disturbance or disruption after quiet time in the designated Athletes' Village
 - d) disrespectful, offensive, abusive, racist or sexist comments or behaviour
 - e) unsportsmanlike conduct such as arguing
 - f) being late for, or absent from, activities or functions
 - g) failing to follow the dress code for official functions
 - h) other similar infractions of minor severity
- 5.3 Examples of **major infractions** include, but are not limited to:
- a) unsportsmanlike conduct such as fighting
 - b) curfew violations
 - c) repeated disturbances or disruptions after quiet time in the designated Athletes' Village
 - d) repeated or gross display of disrespectful, offensive, abusive, racist or sexist comments or behaviour
 - e) repeated lateness for, or absence from activities or functions
 - f) bringing disgrace to Team NT or any Event
 - g) use of alcohol by a minor at any time
 - h) use of cannabis by a minor at any time
 - i) use or distribution of alcohol or cannabis by an adult within the designated Athletes' Village, or an adult being under the influence of alcohol or impaired from cannabis use while performing official duties as a Participant at an Event
 - j) intoxication
 - k) activities or behaviour which disrupts competition
 - l) pranks, jokes or other activities which endanger the safety of others
 - m) criminal activities
 - n) betting or gambling
 - o) other similar infractions of major severity

6. DISCIPLINE PROCESS

Incident Reporting

- 6.1 Incidents that potentially violate the Standard of Conduct, per section 4 of this Procedure, should be reported to the Mission Desk (or, for incidents prior to the Event, to the Sport North Federation) in the form of an *Infraction Report* (**Appendix B**). The individuals receiving the report of the alleged incident shall use their discretion to determine if the incident should be classified as a minor infraction (and referred to the Head Coach for disciplinary action) or as a major infraction (and referred to the Chef-de-Mission for action by a Discipline Committee).
- 6.2 Head Coaches who receive *Infraction Reports* directly should still report the incident to the Mission Desk (or, for incidents prior to the Event, to the Sport North Federation) to confirm that it is a minor infraction and not a major infraction. Head Coaches found to have not reported incidents may themselves be considered to have committed an infraction by virtue of an intentional omission.

Discipline Procedure

- 6.3 All minor infractions will be referred to the Head Coach. The Head Coach will decide on the appropriate disciplinary sanctions in accordance with the guidelines outlined in this Procedure. In determining discipline, the coach shall give the individual being disciplined an opportunity to respond to the allegations. Minor infractions, and corresponding sanctions, will be documented using the *Discipline Decision* (**Appendix C**), and a copy of this completed decision shall be provided to mission staff Mission (or, for incidents prior to the Event, to the Sport North Federation).
- 6.4 All major infractions shall be reported to the Chef de Mission (or, for incidents prior to the Event, to the Sport North Federation). During an Event, the infraction must be reported using the *Infraction Report Form* (**Appendix B**) to the Mission Desk or, if this is not possible, to any member of the Mission Staff.

- 6.5 The Participant alleged to have committed a major infraction will be advised of the procedures in this Procedure, and of the right to consult with a Representative, a parent/guardian (if the Participant is a minor), and/or legal counsel. The Participant alleged to have committed the infraction will also have an opportunity to submit a written response.

Hearing

- 6.6 As soon as possible after the incident is reported, the Discipline Committee shall convene a hearing. The hearing shall be governed by such procedures as the Discipline Committee sees fit, provided that the following principles are observed:
- a) the individual shall be given reasonable notice of the hearing and shall have an opportunity to address the Discipline Committee
 - b) the individual may be accompanied by a Representative, or any other adviser including legal counsel
 - c) the hearing shall be held in private
 - d) the presence of witnesses to the incident may be requested
- 6.7 The Discipline Committee shall determine appropriate sanctions in accordance with section 7 of this policy. The Committee's decision shall be communicated to the individual in writing, with reasons, using the *Discipline Decision* (**Appendix C**) and shall take effect immediately. A copy of the Discipline Committee's decision shall also be provided to the Chef-de-Mission (or, for incidents prior to the Event, to the Sport North Federation).

7. SANCTIONS

- 7.1 The following sanctions may be applied, singly or in combination, for minor infractions:
- a) earlier curfew
 - b) verbal or written reprimand
 - c) formal verbal apology (witnessed)
 - d) formal written apology (hand-delivered)
 - e) suspension from the next scheduled competition(s) at the Event
 - f) other sanctions as may be considered appropriate by the Head Coach
- 7.2 The following sanctions may be applied, singly or in combination, for major infractions:
- a) revocation of Team NT clothing
 - b) removal of certain Team NT or Athletes' Village privileges
 - c) removal of return travel privileges
 - d) removal from a portion of the Event
 - e) expulsion from the Event
 - f) other sanctions as may be considered appropriate by the Discipline Committee
- 7.3 If the Discipline Committee determines that the major infraction may warrant criminal charges, it shall report the incident to the police.
- 7.4 Incidents which involve several team members, whether they are minor or major infractions, may result in the entire team receiving disciplinary sanctions.
- 7.5 Any sanction, whether for minor or major infractions, may be appealed under the Sport North Federation's *Appeal Policy*.
- 7.6 Further disciplinary action may be taken after the event by the Sport North Federation and may involve suspension from future Events.
- 7.7 At the conclusion of the Event, the Chef-de-Mission shall submit all *Infraction Reports* and *Discipline Decisions* to the Sport North Federation.

8. POST-EVENT DISCIPLINE

- 8.1 Upon receiving and reviewing all *Discipline Decisions*, the Sport North Federation may determine that further sanctions are necessary. While investigating the incident(s), the Sport North Federation will follow the following procedure:
- a) Collect and consider any reports of the incident and any evidence
 - b) Determine if the infraction was of such a serious nature that further discipline should be applied beyond the sanctions applied during the event

- c) Establish a three-person Hearing Tribunal that consists at least one Sport North Federation Board Member
- d) Invite written or oral comments from the disciplined Participant and from other parties or individuals, as necessary
- e) Determine additional sanctions which can only include the following
 - i. Recommendation to the Participant's TSO that the Participant face discipline according to the TSO's policies and procedures, and/or;
 - ii. Ineligibility from Sport North Federation-sponsored Events for a time period determined by the Hearing Tribunal.

8.2 If the Hearing Tribunal declares the Participant ineligible from future Sport North Federation-sponsored Events, this decision may be appealed under the Sport North Federation's *Appeal Policy*.

9. CONFIDENTIALITY

- 9.1 All communication of disciplinary matters to outside parties shall be handled by a Sport North Federation representative. Every effort will be made to keep the investigative process, including all information and written documents, confidential.
- 9.2 All individuals involved in a disciplinary matter, including the individual being disciplined, shall refrain from disclosing the details of the matter to outside parties.

